

# APPENDIX T

## WAVERLEY BOROUGH COUNCIL

EXECUTIVE - 2 FEBRUARY 2010

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**Title:**

**LOCAL DEVELOPMENT FRAMEWORK SPECIAL INTEREST GROUP**

**[Portfolio Holder: Cllr Richard Gates]**

**[Wards Affected: All]**

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**Summary and purpose:**

The purpose of this report is for the Executive to consider setting up a Local Development Framework (LDF) Special Interest Group.

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**How this report relates to the Council's Corporate Priorities:**

The LDF will support the delivery the corporate priorities regarding the Environment, Affordable Housing, Improving Lives and Leisure.

**Equality and Diversity Implications:**

It will be necessary to ensure that equality and diversity implications of both the methods of consultation and the policies set out in the LDF are properly considered

**Resource/Value for Money implications:**

The costs of servicing the SIG will come from existing staff resources.

**Legal Implications:**

There are no legal implications arising from this report.

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**Introduction**

1. Waverley is reaching an important stage in the development of the LDF Core Strategy. Member's input into the direction of policy content is important from the earliest stage. Whilst all documents will need to be formally approved by the Executive and where necessary by Council the formal Committee structure would not be the best means of involving Members fully in the development of the LDF documents.
2. At times a large amount of material may need to be reviewed, to a tight timescale to achieve the milestones for the preparation of LDF documents. In addition Member direction and guidance will be needed at regular intervals. It is considered that the best way of dealing with this expeditiously is for a SIG to be set up specifically to deal with the LDF.

3. It is not intended this will replace the informal but vital all Councillor briefing sessions which will continue to take place at key stages in the preparation of the LDF. Neither will it replace the Planning Policy Special Interest Group which will continue to advise the Planning Portfolio Holder of on other planning policy matters on an adhoc basis.
4. The terms of reference suggested are:
  - to assist the Council in producing the new Local Development Framework.
  - To set priorities to achieve the LDF work timetable set by the Executive
  - To monitor progress against the agreed priorities
  - To receive evidence studies produced to inform policy development prior to their publication
  - To give advise to Officers and the Planning Portfolio Holder on the content of draft LDF Documents
5. The suggested Membership of the Steering Group is as follows:  
  
Councillor Gates  
Councillor Reed  
Councillor Mulliner  
Councillor Renshaw  
Councillor Mrs Cockburn  
Councillor Goodridge  
Councillor Brian Ellis  
Councillor Duckett
6. To maintain momentum it is suggested that the Group meets a minimum of every two months.

**Recommendation:**

That the Executive agrees the setting up of an LDF Special Interest Group, together with the membership and terms of reference set out in the report.

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**Background Papers (CEx)**

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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